

2023 Newtown Heritage Festival

“Honoring our businesses, past and present”



Town of Stephens City, PO Box 250, 1033 Locust Street, Stephens City, VA 22655 Ph: 540-869-3087 Fax: 540-869-6166

Food Vendor Application for May 26-27, 2023

Individual / Group Name _____

Contact _____ Reliable Phone # _____

Address _____

Email _____ Best time to contact _____

Food/Beverages (description of items to be sold – attach a separate sheet if necessary)

Requirements

Size of booth/trailer (space is charged per 12x12 space) _____

Electricity Yes _____ No _____ Description of needs _____

Water Yes _____ No _____ Description of needs _____

Checklist (deadline May 1, 2023)

_____ Application _____ Entry Fee (per 12x12 space) _____ Photo of set-up (new vendors)

_____ Insurance Certificate _____ Health Department application _____ Initial Hold Harmless Waiver

Hold Harmless Waiver: I understand the NHF committee reserves the right to reject my application. No alcohol of any kind can be brought into the Festival and only the event committee has the right to sell light-up or glow items during the Festival. All items for sale will be suitable for a family-oriented atmosphere and have been made by me personally. All prices will be prominently displayed in my vending area. I understand I must adhere to event rules and will be asked to leave if violations occur. My entry fees will be forfeited in those situations. As an applicant to and/or participant in the Newtown Heritage Festival of Stephens City, VA, I hereby hold harmless The Town of Stephens City, the NHF committee members or volunteers for loss or damage to any exhibits or property owned by me or my company or under my control at the NHF or in any NHF sponsored event. I hereby grant permission for the NHF to publish and/or reproduce any printed or digital photographs taken by the NHF for advertising.

Signature of Business Owner _____

Email or mail the completed application packet to:
The Town of Stephens City, VA, P.O. Box 250, Stephens City, VA 22655.

Set-up on The Commons starts Friday, 9:00 am. Must open at 6:00 pm before music on Friday evening.
On Saturday morning, open at 10:00 am and continue through fireworks.